

## Health and Safety Committee

**Duration:**

1 Day

**Max Students:**

20

**Designed for:**

This course is designed for newly elected HSC members, current HSC members and managers and supervisors involved in health and safety activities.

**Pre-requisites:**

Nil

**Co-requisites:**

Nil

**Pre-entry Requirements:**

Nil

**Description:**

This course aims to allow for newly elected and current Health and Safety Committee (HSC) members to identify and implement the legislative functions of the HSC. It provides skills and knowledge to enable HSC members to participate effectively in committee duties and contribute to the continual improvement of safety performance in their organisation.

This course is not approved with the ACT Regulator (as required by Construction project \$5m+).

**Content:**

Topics covered include:

- Current OHS/WHS legislation and supporting documentation.
- The legal and administrative function of the HSC.
- Consultation and worker representation activities in the workplace.
- Roles and responsibilities of committee members.
- Communication skills.
- Methods of improving the effectiveness of committees.
- How HSCs can participate in the systematic management of safety in the workplace.
- Participation and continual safety improvement.

This course is delivered by NSCA.

**Unit of Competency**

Certificate of Attendance will be issued to successful students on completion of course.

**Assessment:**

There is no formal assessment as part of this course. Upon successful completion, participants will be issued with a Certificate of Attendance.

**Delivery Method:**

Training will be delivered within a public training facility utilising theory and practical activities. Delivery will include instructor led presentations / scenarios.

Fire & Safety Australia Pty Ltd provide scheduled dates for courses in their public course schedules; these courses are subject to sufficient numbers of students wishing to undertake the training. Should a course be under subscribed the course may be deferred until it is viable to conduct the training. In this instance Fire & Safety Australia Pty Ltd will contact the student enrolled to inform them and re-schedule. Dates listed on this flyer are subject to change; please refer to our website [www.fireandsafetyaustralia.com.au](http://www.fireandsafetyaustralia.com.au) for the latest public course dates.

\*No GST is applicable to the cost of this course

Nationally Recognised Training will be conducted under the authority of Fire & Safety Australia Pty Ltd (RTO Provider No: 22250)

### Bookings and Enquiries

Visit us at [www.fireandsafetyaustralia.com.au](http://www.fireandsafetyaustralia.com.au), and at your convenience;

- Browse our entire range of public courses
- Check public course availability, locations and dates within each state
- Register online

Or to talk to us about your training requirements call 1300 885 530 or email [training@fsaus.com.au](mailto:training@fsaus.com.au)

Full terms and conditions will be provided at the time of booking.

# 2020 COURSE INFORMATION FOR HEALTH AND SAFETY COMMITTEE



## June 2020

Date	Course	Start time	Finish time	Location
Fri 12	Health and Safety Committee	9:00AM	5:00PM	Smithfield
Mon 29	Health and Safety Committee	9:00AM	5:00PM	Remote Live Training

## August 2020

Date	Course	Start time	Finish time	Location
Fri 21	Health and Safety Committee	9:00AM	5:00PM	Mulgrave
Mon 24	Health and Safety Committee	9:00AM	5:00PM	Canning Vale
Tue 25	Health and Safety Committee	9:00AM	5:00PM	Smithfield
Mon 31	Health and Safety Committee	9:00AM	5:00PM	Wingfield

## September 2020

Date	Course	Start time	Finish time	Location
Tue 01	Health and Safety Committee	9:00AM	5:00PM	Salisbury
Tue 22	Health and Safety Committee	9:00AM	5:00PM	Ainslie

## October 2020

Date	Course	Start time	Finish time	Location
Tue 20	Health and Safety Committee	9:00AM	5:00PM	Smithfield
Fri 23	Health and Safety Committee	9:00AM	5:00PM	Derrimut
Tue 27	Health and Safety Committee	9:00AM	5:00PM	Wingfield

## December 2020

Date	Course	Start time	Finish time	Location
Thu 10	Health and Safety Committee	9:00AM	5:00PM	Darlinghurst
Wed 16	Health and Safety Committee	9:00AM	5:00PM	Mulgrave

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