

## Issue Work Permits

**Duration:**

1 Day

**Max Students:**

15

**Designed for:**

Our nationally accredited Issue Work Permits training course is designed for personnel who may be required to issue confined space entry permits, hot work permits, work at height permits or other workplace specific work permits. Training is particularly suited to the supervisors of confined space work, work at heights and hot work.

**Pre-requisites:**

Nil

**Co-requisites:**

Nil

**Pre-entry Requirements:**

Fitness to Participate declaration.

Enclosed shoes.

Office attire or appropriate clothing as per site requirements.

USI that can be verified to ensure release of Statement of Attainment.

Sufficient language, literacy and numeracy skills to complete the course

**Description:**

Our nationally accredited Issue Work Permits training course is designed for personnel who may be required to issue confined space entry permits, hot work permits, work at height permits or other workplace specific work permits. This course covers all of the required information for personnel to select the most appropriate work permit, obtain all of the work information (from a JSA or Risk Assessment) and issue a permit to work. Training is particularly suited to the supervisors of confined space work, work at heights and hot work.

**Content:**

The following items are covered during the conduct of the training:

- Permit Legislative Requirements
- Completing a review of the scope of work
- Selecting the most appropriate permit for the work task
- Liaising with the work team to review the JSA/Risk Assessment & document hazard controls on the work permit
- Isolation procedures
- Determining the appropriate conditions for the permit
- Raising, authorising & issuing the necessary permit
- Monitoring compliance with permit conditions and the JSA/Risk Assessment
- Reporting any indiscretions or violations of permit conditions as required
- Managing the permit process, e.g. extensions, handovers, changes etc.
- Signing off work permits on completion of work
- Ensuring that workplace procedures are complied with for the entire permit process

**Units of Competency**

MSMPER200 Work in accordance with an issued permit

MSMPER300 Issue work permits

MSMWHS201 Conduct hazard analysis

**Assessment:**

Fire & Safety Australia Pty Ltd provide scheduled dates for courses in their public course schedules; these courses are subject to sufficient numbers of students wishing to undertake the training. Should a course be under subscribed the course may be deferred until it is viable to conduct the training. In this instance Fire & Safety Australia Pty Ltd will contact the student enrolled to inform them and re-schedule. Dates listed on this flyer are subject to change; please refer to our website [www.fireandsafetyaustralia.com.au](http://www.fireandsafetyaustralia.com.au) for the latest public course dates.

\*No GST is applicable to the cost of this course

Nationally Recognised Training will be conducted under the authority of Fire & Safety Australia Pty Ltd (RTO Provider No: 22250)

### Bookings and Enquiries

Visit us at [www.fireandsafetyaustralia.com.au](http://www.fireandsafetyaustralia.com.au), and at your convenience;

- Browse our entire range of public courses
- Check public course availability, locations and dates within each state
- Register online

Or to talk to us about your training requirements call 1300 885 530 or email [training@fsaus.com.au](mailto:training@fsaus.com.au)

Full terms and conditions will be provided at the time of booking.

# 2020 COURSE INFORMATION FOR ISSUE WORK PERMITS



Assessment of this course is through written assessment and observation of students carrying out a range of practical activities. Upon successful completion of the course, participants will be issued with a Statement of Attainment.

## Delivery Method:

Classroom theory via PowerPoint or the issued learner resource including use of audio-visual material and practical activities.

June 2020				
Date	Course	Start time	Finish time	Location
Fri 26	Issue Work Permits	8:30AM	4:30PM	Mulgrave

August 2020				
Date	Course	Start time	Finish time	Location
Wed 05	Issue Work Permits	8:30AM	4:30PM	Salisbury
Mon 10	Issue Work Permits	8:30AM	4:30PM	Yarrowonga
Fri 14	Issue Work Permits	8:30AM	4:30PM	Yarrowonga
Fri 28	Issue Work Permits	8:30AM	4:30PM	Smithfield

September 2020				
Date	Course	Start time	Finish time	Location
Fri 11	Issue Work Permits	8:30AM	4:30PM	Mulgrave
Mon 21	Issue Work Permits	8:30AM	4:30PM	Canning Vale

October 2020				
Date	Course	Start time	Finish time	Location
Mon 12	Issue Work Permits	8:30AM	4:30PM	Salisbury
Thu 22	Issue Work Permits	8:30AM	4:30PM	Yarrowonga

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