

## Diploma in Work Health and Safety

**Duration:**

12 Months from course commencement

**Max Students:**

20

**Designed for:**

This course is designed for participants who coordinate and maintain the WHS program/system within an organisation.

**Pre-requisites:**

Participants must hold a Qualification/ Statement of Attainment with the 5 core units from the Certificate IV in Work Health and Safety BSB41415 being:

- BSBWHS402 - Assist with compliance with WHS law
- BSBWHS403 - Contribute to the implementation and maintenance of a WHS consultation and participation process
- BSBWHS404 - Contribute to the WHS hazard identification, risk assessment and risk control activities
- BSBWHS405 - Contribute to the implementation and maintenance of a WHS management system
- BSBWHS406 - Assist with responding to incidents.

**Co-requisites:**

Nil

**Pre-entry Requirements:**

To enrol in this course you must be an Australian Citizen or Permanent Resident and be able to apply for a Unique Student Identifier. New Zealand citizens can complete this course but will need to obtain a Unique Student Identifier and provide an Australian address for certificate issuance. Visit [www.usi.gov.au](http://www.usi.gov.au) for more information on Unique Student Identifiers. Participants must have access to, and be proficient at using, the following in order to complete their studies:

- Computer with internet connection to complete and lodge ONLINE ASSESSMENTS via a Student Portal
- Microsoft Office with MS Word, MS Excel and MS PowerPoint for document creation
- Email
- Adobe Acrobat Reader

**Description:**

This training course enables participants to gain a Diploma of Work Health and Safety (WHS). It will provide participants with the opportunity to grow their practical knowledge and skills in the development, implementation and management of WHS programs/systems.

**Content:**

The Diploma of Work Health and Safety provides participants with the knowledge and skills to:

- Recognise, evaluate and manage health and safety hazards in the workplace.
- Administer various work health and safety functions, planning and policy and process development in the workplace.
- Communicate effectively with personnel at all levels of the organisation.
- Develop actions, interventions and measures to prevent re-occurrences of incidents.
- Achieve change in WHS matters.
- Gather and analyse relevant WHS information and data.
- Contribute to the implementation, review and improvement of the WHS plan and WHS management system.

The Duration of the course is:

- Face to face: Face to face interactive learning requires participants to attend five (5) days of face to face training workshops utilising theory and practical activities. Delivery will include instructor led presentations / scenarios. After the completion of the five (5) face to face training participants will then have access to the student portal and 12 months to complete and submit the assessments. The 5 day face-to-face course curriculum does not allow time for participants to complete their assessments in the classroom. All assessments are completed and submitted post course via the Online Portal over a 12 month period. It is options for participants to take their own laptop or tablet.

Fire & Safety Australia Pty Ltd provide scheduled dates for courses in their public course schedules; these courses are subject to sufficient numbers of students wishing to undertake the training. Should a course be under subscribed the course may be deferred until it is viable to conduct the training. In this instance Fire & Safety Australia Pty Ltd will contact the student enrolled to inform them and re-schedule. Dates listed on this flyer are subject to change; please refer to our website [www.fireandsafetyaustralia.com.au](http://www.fireandsafetyaustralia.com.au) for the latest public course dates.

\*No GST is applicable to the cost of this course

Nationally Recognised Training will be conducted under the authority of Fire & Safety Australia Pty Ltd (RTO Provider No: 22250)

### Bookings and Enquiries

Visit us at [www.fireandsafetyaustralia.com.au](http://www.fireandsafetyaustralia.com.au), and at your convenience;

- Browse our entire range of public courses
- Check public course availability, locations and dates within each state
- Register online

Or to talk to us about your training requirements call 1300 885 530 or email [training@fsaus.com.au](mailto:training@fsaus.com.au)

Full terms and conditions will be provided at the time of booking.

# 2019 COURSE INFORMATION FOR DIPLOMA OF WORK HEALTH AND SAFETY



- Distance Education: Self-paced Distance education gives participants the flexibility to complete the course at their own pace within the stipulated course timeframes without the need to attend face to face workshops. Course ware is provided online via the NSCA Student Portal and email. Assessments are to be completed within a maximum of 12 months from enrolment. Recognition of Prior Learning is available for those with adequate industry experience.

This course is delivered by NSCA.

## Units of Competency

- BSBHRM509 Manage rehabilitation or return to work programs
- BSBWHS410 Contribute to work-related health and safety measures and initiatives
- BSBWHS502 Manage effective WHS consultation and participation processes
- BSBWHS503 Contribute to the systematic management of WHS risk
- BSBWHS504 Manage WHS risks
- BSBWHS505 Investigate WHS incidents
- BSBWHS506 Contribute to developing, implementing and maintaining WHS management systems
- BSBWHS507 Contribute to managing WHS information systems
- BSBWHS510 Contribute to implementing emergency procedures

## Assessment:

Assessment activities include a combination of knowledge questions, scenarios and workplace projects. All assessment is uploaded to our student portal. Upon successful completion of the qualification requirements, participants will be awarded the Diploma of Work Health and Safety BSB51315.

## Delivery Method:

### Face to Face Interactive Learning

Face to Face interactive learning requires participants to attend five (5) days of face to face training workshops delivered at a public training facility utilising theory and practical activities. Delivery will include instructor led presentations / scenarios.

### January 2019

Date	Course	Start time	Finish time	Location
Tue 01	Diploma of Work Health and Safety	9:00AM	More than 1 day	Distance Learning

### October 2019

Date	Course	Start time	Finish time	Location
Mon 28	Diploma of Work Health and Safety	9:00AM	More than 1 day	Canning Vale

### November 2019

Date	Course	Start time	Finish time	Location
Mon 04	Diploma of Work Health and Safety	9:00AM	More than 1 day	Smithfield
Mon 04	Diploma of Work Health and Safety	9:00AM	More than 1 day	Wingfield

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